

Tenant/s: \_\_\_\_\_

Property: \_\_\_\_\_

I/We hereby give notice to vacate the above premises on the: \_\_\_\_\_

	I/We are giving the correct notice being <b>21 days</b> as the Residential Tenancy Agreement has expired
	I/We are giving the correct notice being <b>14 days</b> to vacate the premises at the end of the Residential Tenancy Agreement
	<p>I/We are breaking the Residential Tenancy Agreement prior to the fixed term expiry. I/We understand that a break fee in addition to normal rent will apply as follows:</p> <ol style="list-style-type: none"> <li>1. Six weeks rent if vacating in the first half of the fixed term.</li> <li>2. Four weeks if vacating in the second half of the fixed term.</li> </ol>

Reason for vacating: \_\_\_\_\_

Forwarding address: \_\_\_\_\_

Bank Account Details for Bond Refund: Account Name: \_\_\_\_\_  
 BSB: \_\_\_\_\_  
 Account Number: \_\_\_\_\_

I/We understand that Jim Aitken & Partners Property Management Department will need to show this property to prospective tenants and will allow access for such inspections during the notice period in accordance with legislation.

My/Our contact details to organise access are:

Mobile: \_\_\_\_\_ Mobile: \_\_\_\_\_

Home: \_\_\_\_\_ Home: \_\_\_\_\_

Work: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
 Tenant Signature                      Date

\_\_\_\_\_  
 Tenant Signature                      Date

**All parties vacating the premises must sign this vacate notice.**